



Please ask for Rachel Lenthall
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The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

26 September 2016

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 4 OCTOBER 2016 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Local Government Act 1972 - Exclusion of Public

To move "That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements)(Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraphs of Part 1 of Schedule 12A to the Local Government Act 1972." Paragraph 3 - on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding the information).

4. Leader and Cabinet Member for Regeneration - Report on Northern

Gateway (Pages 5 - 62)

5:05 to 5:20pm

Verbal report and background documents

5. Local Government Act 1972 - Re-admission of the public
6. Leader and Cabinet Member for Regeneration - Report on Apprentice Town

5:20 to 5:35pm

Verbal report

7. Corporate Working Groups

5:35 to 5:45pm

Councillor Perkins, as scrutiny committee appointee to the Housing Revenue Account Business Plan steering group, to provide a verbal update from the meetings of the group.

8. Cabinet Member for Town Centre and Visitor Economy - Future use of the former Queens Park Sports Centre

5:45 to 6:00pm

Verbal report

9. Scrutiny Monitoring (Pages 63 - 76)

6:00 to 6:15pm

- *Progress report of Cabinet Member for Health and Wellbeing on Dog Fouling*

10. Forward Plan (Pages 77 - 78)

6:15 to 6:20pm

11. Scrutiny Project Groups

6:20 to 6:30pm

Progress report from Cllr Derbyshire as project group Lead Member for the Play Strategy Scrutiny Project Group.

12. Work Programme (Pages 79 - 84)

6:30 to 6:40pm

13. Minutes (Pages 85 - 92)

6:40 to 6:45pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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of the Local Government Act 1972.

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DRAFT IMPLEMENTATION PLAN – Dog Fouling Scrutiny Review.

To implement recommendations from the Dog Fouling Scrutiny Review Panel completed March, 2015.

Recommendation 1 :

That it is noted that the [Environmental Health \(formerly Environmental Services\)](#), [Environmental Protection Team \(formerly Street Scene Team\)](#) provides an excellent service to residents of the borough. However, the project group recommends that a review of staff resources for the enforcement team be carried out as the project group recognises that while the existing staff do a good job, going over and above what is expected of them, that their impact is limited by there only being a FTE of 1.5 Enforcement Officer posts dedicated to dealing with dog fouling.

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Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation	<p>Health & Wellbeing Manager</p> <p>and/or</p> <p>Senior EHO – Environmental Protection (formerly Environmental Health Manager, Environmental Services – Streetscene)</p>	<ul style="list-style-type: none"> - Carry out a review across the Council for all officers that have 'FPN enforcement' in their JD. - Consider officers within the organisation that could assist to carry out enforcement patrols during normal office hours. - Consider who could carry out 	March 2016	<ul style="list-style-type: none"> - StreetScene Team merged with Pollution Control and is now called Environmental Protection Team. - Officers from the EP Team regularly carry out enforcement patrols. More in the spring/summer when visibility is better. - Senior EHO has discussed enforcement duties with team leaders for Parks, Housing Rangers and Pavements security teams. Change going on across the Council and enforcement is being considered by these

		<p>enforcement patrols out-of-hours (in addition to officers from EP Team).</p> <ul style="list-style-type: none"> - Suggest including other officers from across the Council on a rota type basis (for out of hours)? - The Lead Enforcement Officer to provide training to 2 Technical Officers in EP (as they have FPN enforcement in their Job Description). 		<p>teams.</p> <ul style="list-style-type: none"> - One of the Technical Officers in Environmental Protection will be leaving the team early November 2016 and so there will only be 1 Technical Officer to train. The summer time is a busy period and as such, training will be provided in Autumn ready for Spring 2017.
<p>Recommendation 2 :</p> <p>That the potential of the Neighbourhood Wardens is fully realised and that they receive extra training in carrying out enforcement action, so to feel more confident and able to issue penalty notices. The project group makes this recommendation as there are 5 FTE Neighbourhood Warden posts and 3 FTE Enforcement Officer posts (with FTE 1.5 dealing with dog fouling), and see the Neighbourhood Wardens as a potentially underutilised resource as they are out and about in, and have a good understanding of local communities in the borough.</p>				
Action	Implementation /	Resources Needed /	Target	Achievement / Completed

	responsibility by:	Available		
As recommendation.	<p>Environmental Health Manager, Environmental Services – Streetscene</p> <p>Service Manager Housing Services - Management & Estates Team</p>	<ul style="list-style-type: none"> - Need to adopt a consistent approach to enforcement of FPN's across all teams. 	March 2016	<ul style="list-style-type: none"> - Housing staff are going through a restructure at the moment; not all officers are in their new roles yet. - The Lead Enforcement Officer provides FPN training to all new Neighbourhood Wardens/Rangers. - Mixed response from individual officers; some issue a FPN, some issue a warning letter. - Better communication now that Environmental Health are located in the adjacent office to Neighbourhoods Team. Ongoing discussions with team leaders for Housing Rangers. 2 options: Housing Rangers can provide Environmental Health with a witness statement and EH officers can serve the FPN or Housing Rangers are given detailed training to enable them to serve their own FPNs. Again, training will

				need to be given in Autumn due to service demands within Environmental Health.
<p>Recommendation 3 :</p> <p>That new and functioning mobile phones are purchased for the Environmental Health (formerly Environmental Services), Environmental Protection Team (formerly Street Scene Team) as the current phones are old and often do not work. New phones would benefit effective communication, increase service responsiveness as well as contributing to the health and safety of staff working in non-office based roles. Up to date phones would also enable staff to communicate via social media and allow the Environmental Health (formerly Environmental Services) , Environmental Protection Team (formerly Street Scene Team) to work within the “digital first approach” contained in the Council’s External Communications Strategy.</p>				
Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental Services – Streetscene Communications and Marketing Manager	- Officers would benefit from ‘smart phones’. This would enable officers to upload information to social media whilst on site.	March 2016	<ul style="list-style-type: none"> - New phones have been issued to officers in Environmental Protection. - New phones are ‘basic’ and were issued on the basis that they would accompany an additional ‘flexible working device’. - Smart phones have now been issued to the Lead Enforcement Officer and 3 Enforcement Officers. The phones do give instant access to social media and we have made use of this

				with recent launch of dog fouling campaign “if you want to sort it report it”. Some technical teething problems with syncing the outlook diary with the PC calendar.
<p>Recommendation 4 :</p> <p>That a review of the provision of dog bins in the borough takes place. This should look at the location, usage and number of bins so that it can be determined if dog bin provision is an effective use of resources or if the resources could be spent more effectively providing standard bins which can be used to dispose of dog waste as well as general litter.</p>				
Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental Services – Streetscene	- Dog bin route is scheduled to empty 59 litter bins, which are within 20m of a dog bin and the operative cleans 34 play areas. The next exercise will be to rationalise these resources.	March 2016	<ul style="list-style-type: none"> - Ongoing review of resources. The area supervisor has initiated a bin replacement programme to reduce bins that are emptied at a higher frequency. - 11 of the dog bins are dual use (i.e. dog and litter bins).

Recommendation 5 :

To recommend that on all temporary signs and notices that are produced to discourage dog fouling that the maximum fine of “up to £1000” be used in the wording as is done by Bassetlaw District Council. Also to recommend that Bassetlaw District Council be contacted to see if the effective and innovative imagery on their signs can be borrowed and to enable the sharing of best practice.

Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental Services – Streetscene Communications and Marketing Manager	<ul style="list-style-type: none">- Make artwork available on the website so that residents can download images for their own use. - Start using it in campaigns and out in the field (printing costs).	March 2016	<ul style="list-style-type: none">- The Communications and Marketing Manager has provided a selection of art work. This is striking and incorporates the new logo/branding. - New artwork is being handed out at local events and is available on the website.

Recommendation 6 :

That a coordinated and structured approach to communication and engagement with residents of the borough to include school engagement, community engagement, key message delivery and advertising, is adopted.

Greater coordination in the planning and use of existing resources has the potential to have a bigger impact than the current uncoordinated approach and will also be a more effective use of existing resources and provide better outcomes in these financially difficult times, i.e. increased public awareness that Chesterfield Borough Council deals effectively with dog fouling and a reduction of dog fouling in targeted areas.

Better coordination and consequent outcomes could be met by:

- Running campaigns by area so to make a splash rather than scattering messages in an unfocused and disparate way across the borough. This approach will also be more appealing to the media than disparate scattered activity.
- Establishing a campaign group to meet two to three times a year, comprising of members, Environmental Services, Street Scene Team officers and the Communications and Marketing Manager. The group would monitor the impact of communication, community engagement and advertising and would discuss and formulate future plans and priorities for communicating and engaging with residents.

Action	Implementation / responsibility by:	Resources Needed / Available	Target	Achievement / Completed
As recommendation.	Environmental Health Manager, Environmental Services – Streetscene Communications and Marketing Manager	<ul style="list-style-type: none"> - Would like to work more closely with local 'friends' groups and other community groups. - Would like to work more closely with other teams within the council 	March 2016	<ul style="list-style-type: none"> - Officers from EP Team deliver educational talks in local schools (in areas where there are high numbers of dog fouling complaints). - Officers from EP Team attend events at country parks etc... to promote

		delivering campaigns.		<p>responsible dog ownership.</p> <ul style="list-style-type: none">- Ad hoc meetings have been held with the Communications and Marketing Manager.- A specific campaign group has not been set up; however, we could use/expand the existing 'Community Engagement Group' to consider this.- Joint working with Housing Services/Rangers/Tenancy Support has taken place since April; several promotional days on "Responsible dog ownership" (made easier with move to OSD).- Responsible dog ownership article has featured in the Summer edition of the Housing/Tenancy magazine.
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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
OP6 Page 71	Services Fees and Charges Concessions	OPS 08.12.15. Cabinet 12.01.16.	<p>Appointed 16.06.15, Scope approved 8.09.15. SPG report approved 08.12.15. Cabinet approved 12.01.16 providing officers present reports on the financial impact to Cabinet for consideration before implementation.</p> <ol style="list-style-type: none"> 1. Concessions made should be part of a pricing approach which ensures that total costs are covered. 2. Concessions made on bulky waste and pest control reduced from 50% to 20%. 3. The cost of providing concessions is offset from charges made on popular services. 4. Leisure and theatres to have freedom to vary concessionary rates. 5. Services should know the unit cost of service provision. 6. Not publishing lists of all concession categories, services just to advise concessions available. 	6 months from 12.01.16	Progress report received 06.09.16.	Next progress TBA

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			<ol style="list-style-type: none"> 7. Entitlement to concessions should be checked when they are given. 8. Categories updated to include universal credit housing/no earned income. 9. Review of categories of concession offered by leisure. 10. Concessions not offered on criteria of being 60 or over. 			
EW6 Page 72	Dog Fouling	EW 05.02.15 Cabinet 10.03.15	<ol style="list-style-type: none"> 1. Review of staff resources – enforcement team. 2. Realise potential of neighbourhood wardens. 3. Purchase new mobile phones for street scene team. 4. Borough wide review of provision of dog bins. 5. Change signage wording re fine limit / introduce more innovative imagery for signs. 6. Introduce co-ordinated and structured communication and engagement with communities. 	6 month progress report	Progress report received 02.02.16.	Next progress report due 04.10.16.
EW5 &	New Leisure Facilities (SPG) (<i>now</i>	EW 05.06.14 Cabinet	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 	6 month progress report	CCO agreed 24.11.15 to monitor corporate	Next CCO2 - corporate progress report

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO2 Page 73	<i>Leisure, Sport and Cultural Activities SPG including various sub groups) - -</i>	23.09.14	<ol style="list-style-type: none"> 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 		progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	TBA. Next EW5 leisure progress report TBA.
OP5	ICT Developments (under Great Place, Great Service)	OP 10.09.14 Cabinet 02.12.14	The Council recognises and values the varied and specialist knowledge required to support its ICT needs and requirements and that a sum of money equivalent to one full time equivalent post is put aside for this purpose.	6 month progress report.	Progress received 14.06.16 - OP resolved to reword recommendation. Rewording agreed OP on 10.11.15. Progress received 14.6.16.	Monitoring next due 10.01.17.
OP4	Review into External Communications (SPG)	OP 19.06.14 Cabinet 29.07.14	<ol style="list-style-type: none"> 1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach. 	6 month progress report	Progress report received 14.06.16.	Monitoring next due 10.01.17

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW4	Hackney Carriage Licence Limit (SPG)	EW 16.01.14 Appeals & Regulatory Ctte on 12.02.14	1. Produce clear comparison survey by taxi rank.	6 month progress report.	Information circulated 30.12.14. Progress provided to EW on 28.7.15 and 6.10.15. 02.08.16 Progress report provided, next update 06.12.16 on survey.	Monitoring due on 6.12.16.
EW2	Review of Water Rates Payment Policy (SPG)	16.01.14 and 05.06.14. Cabinet 29.07.14.	<ol style="list-style-type: none"> 1. Provide 6 month update on collection process and technology review. 2. Provide update when contract signed and again after 1 year. 3. Support review of Tenant's information. 4. Provide 6 month update on number of evictions for water rates. 5. Amend Policy wording. 	6 months	Further SPG review / recommendations approved 29.07.14. Progress requested EW on 18.12.14 and sent 28.01.15. Progress received EW on 28.7.15 and 6.10.15. Agreed monitoring complete subject	Monitoring TBA to receive information regarding responsibility for contract management and monitoring.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
					to specific info. being provided.	
CO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 13.09.16
Page 75	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 months from 29/09/11.	Statistics received 08.01.15. And also on 07.07.15.	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	10.04.14 (No 58)	Derbyshire County Council Health Scrutiny Committee requested to obtain / share information regarding alcohol related hospital admissions.	Request made 13.05.14.	Awaiting response. Matter related to Item 1 above.	1. Agreed as above.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held	Date for next progress monitoring report TBC.

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			consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.		on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final executive decision.	

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).
Note recommendation wording may be abridged.

Agenda Item 10

To access the Forward Plan, please click on the following link:

<http://chesterfield.moderngov.co.uk/mgListPlans.aspx?RPId=134&RD=0&bcr=1>

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 4 October 2016

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	04.10.16	Housing Policy / HRA Business Plan	Councillor Perkins, as the Scrutiny representative on the Housing Revenue Account Business Plan Steering Group to provide an update to committee. Report on Housing Policy last received 18.12.14. Agreed to include on Scrutiny Work Programme – O&P 10.05.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
2	04.10.16	Future of old Queens Park Leisure Centre	Progress report received 02.08.16 Agreed to include on Scrutiny Work Programme – O&P 10.05.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing / Town Centre and Visitor Economy</i>
3	04.10.16	Allotments Strategy	Last progress report received 05.02.15.	<i>E&W and Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>

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	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
4	04.10.16	<i>Monitoring:</i> Dog Fouling	Last progress report received 02.02.16. 6 monthly progress reports.	<i>E&W</i>	<i>Health and Wellbeing</i>
5	06.12.16	<i>Monitoring:</i> Hackney Carriage Licence Limit	Information circulated 30.12.14. Progress provided to E&W on 28.07.15 and 06.10.15. Progress report on survey received 02.08.16.	<i>E&W</i>	<i>Health and Wellbeing</i>
6	06.12.16	Health and Wellbeing	New Health and Wellbeing Manager invited to introduce his role and priorities for co-ordinating the council's approach to health and wellbeing. Agreed to include on Scrutiny Work Programme – EW 2.8.16.	<i>E&W</i>	<i>Health and Wellbeing</i>
7	06.12.16	Housing Policy / HRA Business Plan	Report on Housing Policy last received 18.12.14. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 26.07.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
8	06.12.16	STAR Survey	Report received 12.02.15. Referred to EW by O&P 16.06.15. Proposed for EW consideration on	<i>Scrutiny Work Programme Action</i>	<i>Housing</i>

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	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
			02.02.16. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 07.06.16.	<i>Planning – April 2016</i>	
9	07.02.17	Careline	Report received 02.06.15. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 07.6.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
10	07.02.17	Green Spaces	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 02.08.16	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>
Scrutiny Project Groups (SPG) :					
11	Every meeting	Play Strategy	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. SPG scope and brief approved by EW 2.8.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>
	Every meeting	Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation.	<i>EW</i>	<i>Health and Wellbeing</i>

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	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
<i>Items Pending Reschedule or Removal:</i>					
12	TBC	Careline	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report last received 07.06.16. Agreed to request further progress reports prior to reports going to Cabinet	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
13	TBC	STAR Survey	Referred to EW by O&P 16.06.15. Proposed for EW consideration on 02.02.16. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Agreed on 07.06.16 that Cllr Perkins as the Scrutiny representative on the Housing Revenue Account Business Plan working group, feedback any developments to the committee regarding the STAR and the measuring of the impact of housing improvements on the health and wellbeing of tenants.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
<i>New Business Items Proposed:</i>					

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Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be

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included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision]* **(Next meeting date is 04.10.16).**

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Tuesday, 2nd August, 2016**

Present:-

Councillor P Gilby (Chair)

Councillors Callan
DerbyshireCouncillors Sarvent
V Diouf

Councillor Jean Innes +

Mick Blythe, Client Contracts Manager +
 Anita Cunningham, Policy and Scrutiny Officer
 Trevor Durham, Licensing Manager +++
 Martin Elliott, Committee and Scrutiny Coordinator
 John Ramsey, Green Spaces Development Officer ++
 Michael Rich, Executive Director +

+ Attended for Minute No.14
 ++ Attended for Minute Nos. 16 and 17
 +++ Attended for Minute No. 17

11 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

12 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Catt, Dyke and Perkins.

13 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC**RESOLVED –**

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on

the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

14 **CABINET MEMBER FOR TOWN CENTRE AND VISITOR ECONOMY -
FUTURE OF THE OLD QUEENS PARK SPORTS CENTRE**

The Assistant Cabinet Member for Town Centre and Visitor Economy, the Executive Director, Michael Rich and the Project Lead, Mick Blythe attended to provide a progress report on the demolition of the old Queen's Park Sports Centre.

The report noted that a demolition project programme for the site had been developed, with preparatory project planning having commenced in February 2016 and site demolition being targeted for completion by December 2016. It was hoped that a new scheme on the site would be delivered by December 2017, subject to appropriate consultation, planning permissions and sustainable options being agreed. It was noted however that the December 2017 project completion date could change depending on the size and complexity of the final option approved for the site.

The Executive Director noted that the planning application for the demolition of the site had now been submitted, and that it would be considered by the council's Planning Committee at the end of August. The planned six week public consultation on what should be done with the site after demolition had been scheduled to start in September, with consideration in the scheduling given to officer capacity and resources, as well as to not overloading the public given the recent referendum and current devolution consultation. It was noted that the consultation would include options which would be consistent with current Planning policy as well as the Councils Corporate priorities. The Executive Director advised that members would be kept fully informed and involved in the consultation process.

Members welcomed the fact that the application for the demolition of the old centre would be decided by the council's Planning Committee as it would demonstrate that council was taking the decision in an open, transparent and robust way. Members also noted that it had been a good decision to delay the consultation until after the summer holiday period as it would enable as many people as possible to take part in the consultation on the future use of the site.

Members thanked the Assistant Cabinet Member, the Executive Director, Michael Rich and the Project Lead, Mick Blythe for attending and providing the progress update.

RESOLVED –

1. That the progress report be noted.
2. That the Executive Director, Michael Rich be invited to the October, 2016 meeting of the Enterprise and Wellbeing Committee to provide a progress report on the consultation process on the future of the old Queen's Park Sports Centre site.

15 LOCAL GOVERNMENT ACT 1972 - RE-ADMISSION OF THE PUBLIC

RESOLVED –

That the public be readmitted to the meeting.

16 CABINET MEMBER FOR HEALTH AND WELLBEING - GREEN SPACES

The Green Spaces Development Officer attended to provide a report on how the council's green spaces were being used by residents of the borough and on how the green spaces were being managed by the council. It was noted by the Chair that this item had been added to the committee's work programme as the committee were keen to examine how the council were maximising the use of its green spaces in order to meet one of the key objectives of the Council Plan which was to improve the quality of life for local people by improving their health and well-being.

The Green Spaces Development Officer advised that while there were currently no capital investments for green spaces planned by Chesterfield Borough Council, there were still numerous grants being received from a diverse range of sources including the Heritage Lottery Fund and the Landfill Tax which were allowing investment in green spaces to be made. It was also noted that investigations were being made into accessing grants from money raised by the 5p plastic bag levy. Members were informed that the friends of group at the King George V Playing Fields, Staveley had been successful in accessing grants from the Big Lottery Fund and that the money received was being used to hold activities at the

site as well as being used to develop the group so it could engage with a larger number of local residents.

Members were provided with a comprehensive list of activities happening at the parks and green spaces across the borough, which were being run by both the council and by friends of groups. Activities included tree and bulb planting, Sports Relief events, walking football, whippet racing at Poolsbrook Country Park as well as a wide range of summer holiday activities. The Green Spaces Development Officer noted that these activities were being participated in by a wide demographic of residents across the borough.

Members noted with approval the wide range of activities being offered. The Green Spaces Development Officer advised that many of these including the whippet racing club and the ladies netball league also provided a good source of revenue for the council. Members asked how the council was working with friends of groups to ensure that they were able to access as much funding as was possible, as it appeared that participation, and the subsequent success of friends groups in obtaining funding and grants, was higher in more affluent areas of the borough. The Green Spaces Development Officer advised that work was being carried out to improve participation and engagement in friends of groups in the more deprived areas in order to address this concern.

Members asked how it was decided which parks and green spaces were targeted to receive funding and grants. The Green Spaces Development Officer advised that there was a focus on the more deprived areas of the borough, but if grants or funding were available they would be pursued actively for whichever part of the borough they would benefit.

The Green Spaces Development Officer also noted that engagement work was being carried with allotment associations as it was acknowledged that allotments had not only a positive effect on health and wellbeing but also on community cohesion.

Members thanked the Green Spaces Development Officer for attending and for providing a comprehensive progress report and service overview.

RESOLVED –

1. That the progress report be noted.

2. That the Health and Wellbeing Manager be invited to the December, 2016 meeting of the Enterprise and Wellbeing Scrutiny Committee in order for the committee to receive further information about his role and his priorities for coordinating the council's approach to health and wellbeing.

17 **SCRUTINY MONITORING**

The Committee considered an update on the implementation of approved Scrutiny recommendations.

Parks and Open Spaces Strategy: The Green Spaces Development Officer submitted an updated implementation plan that provided a progress update on the Scrutiny Review Panel's recommendations on the council's Parks and Open Spaces Strategy. The written update provided details of how the strategy was being implemented since the last progress report was received by the committee in October, 2015. The committee noted their approval for how the strategy had been implemented as well as for the actions being taken to address their concerns about the shortfall of junior teams and to increase interest in playing by young people, both boys and girls. The updated implementation plan did note that with regards to football, whilst the junior game continued to thrive in the area and across Derbyshire as a whole, a steady decline in the number of adult teams was of concern. Members asked why this was occurring and were advised by the Green Spaces Development Officer that this was due to the decline and closure of pubs which had always provided a strong foundation for local leagues, people choosing to spend their leisure time differently and clubs, despite flexible payment terms being offered, being unable to pay their subs to the council.

Hackney Carriage Licence Limit: The Licensing Manager submitted an updated implementation plan that provided progress on the Scrutiny Review Panel's recommendations on the Hackney Carriage Licence Limit. The written update provided details of how the recommendations were being implemented since the last progress report was received by the committee in October, 2015. The committee noted that recommendations 2 and 3 and had now been fully implemented and were satisfied that a clear written process has been put together for the inclusion of the review of Hackney carriage licence limits on the council's forward plan, and that the Appeals and Regulatory Committee were taking actions to resolve problems with the number of Hackney Carriage licences within the borough. The Licensing Manager provided members

with details regarding the upcoming survey and review of the number of Hackney carriage licences that would be happening during autumn 2016 and noted that a report regarding the results was scheduled to be submitted to the Appeals and Regulatory Committee for consideration in December, 2016.

Members thanked the Green Spaces Development Officer and the Licensing Manager for attending and providing the progress updates on the committee's recommendations.

RESOLVED –

1. That the monitoring report be approved.
2. That Playing Pitches Strategy item (EW5b), be removed from the monitoring schedule as the committee was satisfied that its recommendations had now been fully implemented.
3. That Hackney Carriages Licence Limit item (EW4), be amended to remove the monitoring of recommendations 2 and 3 as the committee was satisfied that these recommendations had now been fully implemented.
4. That the Licensing Manager be invited to the December, 2016 meeting of the Enterprise and Wellbeing Scrutiny Committee to provide a progress report on the Hackney Carriage Licence Limit Survey.

18 CORPORATE WORKING GROUPS

Councillor Perkins, as the Scrutiny representative on the Housing Revenue Account Business Plan Steering Group had been scheduled to provide the committee with a verbal update on the group's first meeting which she had attended. In her absence the Chair advised that Councillor Perkins had agreed to write a short update report to be circulated to members of the committee.

RESOLVED –

That Councillor Perkins circulates a short written report to members of the committee to provide an update on the first meeting of the Housing Revenue Account Business Plan Steering Group.

19 FORWARD PLAN

The Forward Plan was considered.

RESOLVED –

That the Forward Plan be noted.

20 SCRUTINY PROJECT GROUPS

Councillor Derbyshire, the project group Lead Member for the Play Strategy Scrutiny Project Group provided members of the committee with a progress report on the group's work and tabled the project group's scope for the committee's consideration. Councillor Derbyshire advised that the project group had held its first meeting and that plans for the group to meet with the officers who were developing the strategy had been made.

Councillor Gilby noted the importance of considering an Equalities Impact Assessment (EIA) when carrying out scrutiny project work. The completion of an EIA would allow the impact that any recommendations may have on different equality groups to be identified at an early stage. Councillor Gilby, project group Lead Member for the Sport and Cultural Activities Scrutiny Project Group, provided members of the committee with a progress report on the group's work. The final task for the project group was to review and monitor the final sign-off with the contractor. No final date had been set for this but Councillor Gilby advised that full information regarding this aspect of the project would be brought to the committee when it was available.

RESOLVED –

1. That the progress reports on the Scrutiny Project Groups be noted.
2. That the scope for the Play Strategy Scrutiny Project Group be approved.
3. That the Play Strategy Scrutiny Project Group considers completing and using an Equalities Impact Assessment (EIA) during its review.

21 **WORK PROGRAMME**

The Committee considered its Work Programme.

RESOLVED –

1. That the Work Programme be approved.
2. To reconfirm that the Executive Director, Michael Rich be invited to the October, 2016 meeting of the Enterprise and Wellbeing Committee to provide a progress report on the consultation process on the future of the old Queen's Park Sports Centre site.
3. To reconfirm that the Health and Wellbeing Manager be invited to the December, 2016 meeting of the Enterprise and Wellbeing Scrutiny Committee in order for the committee to receive further information about his role and his priorities for coordinating the council's approach to health and wellbeing.
4. To reconfirm that the Licensing Manager be invited to the December, 2016 meeting of the Enterprise and Wellbeing Scrutiny Committee to provide a progress report on the Hackney Carriage Licence Limit Survey
5. That the Economic Growth Manager be invited to the October meeting to report on the Northern Gateway proposals.
6. That the Economic Growth Manager be invited to the October to report on the Apprentice Town report scheduled to be submitted to Cabinet.

22 **MINUTES**

The Minutes of the meeting of the Committee held on 7 June, 2016 were presented.

RESOLVED –

That the Minutes be accepted as a correct record and be signed by the Chair.